

PAYHEMBURY PARISH COUNCIL

**Minutes of the Payhembury Parish Council Meeting held on Wednesday 9th January 2019 at
7.30pm in the Parish Hall**

1. Apologies for absence: none
Present: Cllr Williams, Cllr Cox, Cllr Disney, Cllr Eaton, Cllr Ingleson, Cllr Skinner, Dawn Chamberlain (Clerk)
2. Agree minutes of previous meeting: Minutes from meeting on 14th November 2018 were agreed and signed.
3. Matters agreed since 14th November 2018: Parish Council approved expenditure of £30 for training course for new clerk.
4. Public session: A parishioner reported that the playing field is in a poor condition for playing football – it was explained that this had already been identified and a plan to improve the field would be implemented by ALP Grounds Maintenance when the weather was appropriate. A parishioner was concerned that a number of properties rented from EDDC were in need of some maintenance – **Clerk to forward details to Cllr Skinner to check**. A parishioner reported flooding at Higher Cheriton near the pond – **Cllrs to investigate and solve if possible**. A parishioner asked to pass on congratulations to all those involved with the new footpath.
5. Police report: (report received post meeting)
Parish report for Payhembury - Crimes reported between 12/09/2018 and 09/01/2019
2 crimes reported
1 x ASSAULT A PERSON THEREBY OCCASIONING THEM ACTUAL BODILY HARM – offender known to victim. Ongoing investigation
1 x ASSAULT A PERSON THEREBY OCCASIONING THEM ACTUAL BODILY HARM - offender known to victim. Crime completed
6. County Councillor’s Report: no report received.
7. District Councillor’s Report: Cllr Skinner reported that the EDDC move to Honiton will start in the next few weeks and should be complete in early February. Cllr Skinner also reported that the level of recycling in East Devon is one of the best in the country and that new initiatives are due shortly, in particular with regard to cardboard recycling. Cllr Skinner suggested a visit to the Science Park to enable him to show councillors other ways that EDDC and Parish Councils can work together to make improvements.

8. Finances Bank Balance as at 31.12.2018: £8360.03

	Date	Cheque No.	Payee	Project	Amount
Paid	16.10.18	678	R J Leach	Footpath	1453.70
	1.11.18	679	R J Leach	Footpath	255.90
	1.11.18	681	Eva Ingleson	Halloween Social	47.63
	14.11.18	682	Louise Scott	Clerk’s Salary	357.00
Unpaid	1.11.18	680	VOID		
	19.11.18	683	Community Heartbeat	VETS emergency phone annual cost	52.00
	19.11.18	684	Community Heartbeat	VETS system Yr 2	100.00
	27.11.18	685	N R Beavis	Footpath	400.00
	27.11.18	686	Groundwork UK	Neighbourhood plan repayment	347.00
	29.11.18	687	R J Leach	Footpath	300.00
	9.12.18	688	R J Hill Ltd	Footpath	334.31
	19.12.18	689	ALP Grounds Maintenance	Running Costs	700.00
	22.12.18	690	DALC	Councillor training	30.00
	22.12.18	691	R J Hill Ltd	Footpath	1014.67
22.12.18	692	R J Leach	Footpath	153.18	
Receipts	6.11.18		Footpath donations	Footpath	890.00
	12.11.18		Footpath donations	Footpath	125.00
	19.11.18		Footpath donations	Footpath	250.00
	26.11.18		Footpath donations	Footpath	250.00
	19.12.18		Footpath donations	Footpath	100.00
<i>Anticipated receipts</i>		<i>BACS</i>	<i>Footpath donations</i>	<i>Footpath</i>	<i>1000.00+</i>
Total					

Invoices expected: None.

9. Broadband update: Voneus chased in late November and again in early January for an update. No update received. **Clerk to follow up**. A parishioner in Tale has received a phone call regarding a possible mobile phone solution. **Clerk to investigate**.
10. Transparency Code Grant: 1) website – now live. **Clerk to add link to EDDC planning applications website**. Minutes for 2017 and 2018 are now available on the website - **Clerk to add minutes for 2015 and 2016**. Agreement that announcements will be added to home page of website when required – **Clerk as required**. 2) Parish Hall Internet – the Parish Hall now has a postcode so the Parish Hall Committee are able to progress the application for internet. Some funds available towards costs.
11. Finance / Budgeting/ Parishes Together/Precept: it was agreed to apply for a precept of £6590, a rise of 5%. The rise is mainly due to increased running costs for the parish. **Clerk to submit to EDDC**.
12. S106 funding: a retrospective application is about to be submitted with regard to the footpath costs. **Clerk to submit when final invoice available**.
13. Grants and Projects for 2019: the Parish Council meeting on 14th November agreed to provide grants of £50 to Tale Valley Trust, Ottery Help Scheme, Parochial Church Council and the Tea and Bingo Club and to consider any further applications at the January meeting. No further applications were received. **Clerk to process grants**.
14. Parish issues: Route maps, Parish Council Assets: changes in councillors may mean allocation of routes is no longer up to date. **Clerk to establish current situation before May elections**.
15. Annual meeting 2019 (30th March): to be combined with Grand Opening of new footpath – invite Tale Valley Trust (**Clerk to invite**) and Penny (School Headmistress) (**Cllr Leach or Clerk to invite**). Villages clubs and associations to be invited to have a stall at the Annual Meeting (**Clerk to invite**). Contact FOPS to see if they would be interested in providing Tea/Coffee and cakes (**Clerk to investigate**). Pictures of village to be displayed at the meeting (**Clerk to find photos already taken**). Advertise Annual Meeting in March edition of Parish Paper (**Clerk to contact parish paper**).
16. Definitive Map review: Thomas Green from DDC will be attending the next Parish Council meeting to give a presentation on the Definitive Map Review that he is undertaking. It is expected to take around 30 minutes and will start at 7pm (before the Council Meeting). Tom is doing the main advertising for the event, but an article will also be put into the February Parish Paper. **Clerk to provide article to Parish Paper**.
17. Village parking update: **Clerk to check date of meeting regarding yellow lines in the centre of the village**.
18. Footpath update: Footpath is now open and is being well used. Feedback says it is much appreciated and is considered a quality path. Photographs to be taken of the new path and sent to Parish Paper together with details of the official opening on 30th March. **Cllr Cox to take photos and liaise with Parish Paper**. See 12. above regarding retrospective footpath funding.
19. Dog poo bin & litter bin for footpath: it was agreed to site the new dog poo bin at the field entrance opening between Glebe and Colestocks so that it was both easy to access for emptying and not opposite any houses. **Clerk to liaise with EDDC to arrange installation**. It was decided not to have a litter bin.
20. Payhembury sign – flower update: site to be looked at again in March when the weather is better. **Clerk to add to March agenda**.
21. Safety mirror on A373: Cllr Disney has the mirror and it can be installed once the relevant post is ready. **Cllr Disney to install when appropriate**.
22. Missing name on War Memorial: It was agreed that Frank Lane's name should be added to the War Memorial. **Clerk to arrange for this to happen**.
23. Playing fields climbing frame: temporary repair has been made by Cllr Eaton. An inspection is expected in the spring. A more permanent solution will be considered as part of the ongoing playing fields project, which will include feedback from villagers. **Clerk to investigate process to access S106 funding for the playing field project**.
24. Tale Bus Shelter: it was agreed that providing a shelter was a good idea and that possible affordable solutions are available. It was decided to discuss this further at the next meeting. **Clerk to add to agenda for March meeting**.
25. Youth Councillor: article published in Parish Paper but no responses received. It was decided to advertise the role at the Annual meeting on 30th March and that a poster and role description should be produced. **Councillors to consider how to present these**.
26. Planning

App number	Property	Details	Decision
------------	----------	---------	----------

17/0220/FUL	Upton Farm	Retention of mobile home and extension as a dwelling for use in association with equestrian business	Awaiting decision
17/2574/FUL	Tuck Mill	Retention of cricket clubhouse, including sale of alcohol and toilet block/equipment store and change of use of field to allow playing of cricket from April to September	Awaiting decision
18/1446/VAR	Lower Milton	Variation of condition 3 of 14/1625/VAR to allow for revised roof design and larger extension	Approved retrospective with conditions
18/1449/LBC	Lower Milton	Conversion of barn to a building	Approved with conditions
18/1748/FUL	Higher Leyhill Farm	Conversion and extension of Barn B approved under 18/0198/PDQ to form new dwelling	Approved with conditions
18/1808/FUL	Monkton Park Farm	Renovation and extension of existing building to create new dwelling	Awaiting decision
18/2007/FUL	Olive Tree Barn	Detached 2 storey dwelling to replace barn which has consent for conversion, including provision of an air source heat pump	Approved with conditions
18/2099/PDQ	Barn 2 land at Higher Tale	Prior approval for proposed change of use of agricultural building to form 1 no. dwelling and associated operational development (barn 2)	PDQB prior approval granted
18/2515/FUL	23 Hillside, Payhembury	Construction of two storey rear extension and single storey front extension	Approved with conditions
18/2584/FUL	Thatch, Colestocks	Retention of detached shed	Awaiting decision
18/2668/FUL	Tarrants Farm, Payhembury	Construction of permanent agricultural worker's dwelling	Awaiting decision
18/2816/FUL	The Forge, Colestocks	Construction of 2 storey rear extension and raising of roof ridge height	Awaiting decision

27. Open Projects

Project		Timing	Budget
1	Line painting/ parking	Ongoing	1000
2	Parishes Together		DAA site completed
3	Payhembury sign – flowers	March 2019	50
4	Valuing assets schedule	In assets register	
5	Parish Hall Internet	February 2019	230
6	Neighbourhood Plan	Submitted September 2018	
7	PPC website	Live December 2018	600
8	Policies	Ongoing	
9	Playing field	Applying for funding	
10	Marty's Party	Completed – June 2018	£175.58 spent
11	Colestocks – Payhembury footpath	Opened December 2018	Retrospective S106 funding being applied for

28. Correspondence

10.12.18 – email from parishioner about climbing frame in the playing fields (item 23 on Agenda): temporary repair done; further work to be done as part of playing fields project.

20.12.18 – verbal report of 30mph sign facing wrong way at Markers Park: reported to DDC – should be investigating it by 10th January.

Post agenda correspondence – white line marking near Hillside being almost invisible led to a near miss and a vehicle swerving onto the pavement to avoid the other car. Incident reported and acknowledged. At the Parish Council meeting several other areas of badly faded white lines were highlighted. **Clerk to report these areas to DDC.**

Nominations to be put forward to DDC for the Royal Garden party were discussed. **Clerk to forward to DDC.**

The next meeting of Payhembury Parish Council will take place on Wednesday 13th March 2019 at 7.30pm in the Parish Hall