

PAYHEMBURY PARISH COUNCIL

Draft Minutes of Payhembury Parish Council Meeting held on Wednesday 11<sup>th</sup> July 2018 at 7.30pm in the Parish Hall

1. **Apologies for absence:** Cllr Leach, Cllr Disney
2. **Present:** Cllr Williams, Cllr Cox, Cllr Eaton, Cllr Lorimer
3. **Matters agreed:** In line with PC policy, it was agreed to conduct a site visit for Upton Ley Farm (18/1278/FUL), this was held on 5<sup>th</sup> July.
4. **Agree minutes** of previous meeting
5. **Public session:** No issues raised
6. **Police Report:** None
7. **County Councillor's Report:** None
8. **District Councillor's Report:** None
9. **Finances:** Bank balance £9190.91

|          | Date    | Cheque No. | Payee               | Project                        | Amount  |
|----------|---------|------------|---------------------|--------------------------------|---------|
| Paid     | 18.5.18 | 661        | Feniton Duplicating | Marty's Party / Annual Meeting | 23.00   |
|          | 22.5.18 | 662        | Groundworks UK      | NP repayment                   | 100.00  |
| Unpaid   | 9.5.18  | 657        | BHIB Insurance      |                                | 368.00  |
|          | 15.5.18 | 658        | Feniton Duplicating | Neighbourhood Plan             | 183.00  |
|          | 1.6.18  | 659        | Louise Scott        | Marty's Party expenses         | 85.58   |
|          | 19.6.18 | 664        | Vision ICT          | PPC Website                    | 780.00  |
|          | 4.6.18  | 660        | South Gate Gallery  | Marty's gift                   | 90.00   |
|          | 13.6.18 | 663        | EDDC                | Dog bin emptying               | 84.00   |
| Receipts | 17.5.18 |            | Playing Field Assoc |                                | 198.62  |
|          | 6.6.18  |            | Groundworks UK      | Neighbourhood Plan             | 1397.00 |
| Total    |         |            |                     |                                |         |

10. **Broadband:** No recent contact from Voneus, the Clerk has spoken to Rural Broadband who use a similar system using line of sight but don't require 40 households to commit. Installation around £150, monthly cost £25-£35 depending on package – no contract. **Clerk to send this summary of status to Parish Paper.**
11. **Transparency Code Grant:** No further news from the Village Hall Committee regarding an internet connection for the hall. **Cllr Williams to follow up with hall committee again.**  
Clerk has sent info required to Vision ICT, website is expected to be live soon.
12. **Annual Meeting:** Lots of positive feedback has been received- obviously the party was a big draw but wouldn't be too difficult to follow a scaled down model again if that was required. **NB Cllr elections next year, the annual meeting should take place in March or April – Clerk to add to November PC agenda.**
13. **Casual Vacancy:** Cllrs agreed to co-opt Eva Ingleson who joined the other Cllrs for the rest of the meeting
14. **Village Parking Update:** Clerk emailed Phil Morgan ( Highways) with the list of issues from last meeting, he indicated he would come and look at yellow lines, trees, ditches floody areas etc. Regarding yellow lines his response was similar to previous post holder highlighting the funding of the required traffic order costing £2-3K. **Clerk to follow up indicating that Cllr Chubb has offered his locality fund towards this. Cllr Williams to establish and contact owner of grey car that frequently parks outside Jeffrey's cottage but slightly too far towards the school to allow the corner to remain safe.**
15. **Parish issues: Route maps, Parish Council Assets:** No issues raised
16. **Playing Field:** Clerk emailed Sulina (EDDC) re how to proceed with surveying the children – this is needed to release the S106 funds – she is on another 6-week secondment! Responsibility passed to Jamie Buckley. Jamie has responded indicating we need to contact her regarding the survey. **Clerk to follow up with Jamie as we are ready for this now. Cllr Williams to set up meeting with those interested to agree layout.**

It was again noted that the lack of a Youth Club due to a lack of volunteers to run it is disappointing. It was suggested that the pub may wish to use a function room for a weekly youth club, teen disco or similar. **Cllr Ingleson to approach pub.**

17. **Footpath:** Waiting to hear on grant requests from Calor and Tesco (neither are very likely). Donation of £3000 from Tale Valley Trust. **Clerk to send letter of thanks.** Cllr Leach and Cllr Cox have been asking people in the Parish for donations and received a significant number including £1000 from Luton Green Saw Mill. Cllr Leach will also donate £5000 of machinery and labour to put in posts. EDDC has been approached regarding releasing S106 funds for the project (PPC has about £6000 available in that pot for this project). EDDC required clarification on how the project met the eligibility criteria, it does by directly providing a facility for walking/running and by providing access to the playing field in Payhembury for the residents of Colestocks. **Clerk to follow up with Jamie Buckley regarding release of these funds.**

Cllr Leach is confident the project can proceed with works being undertaken through the autumn/winter when community working parties will be required. Cllrs agreed to spend £775 to purchase the required posts.

It was suggested that the train company may be able to contribute given the footpath is to provide access to the station. **Clerk to contact Feniton PC to see if they know of an appropriate contact point for Network Rail or the operator. Cllr Cox to contact Ramblers Association to see if they may wish to contribute. Cllr Williams to write an update for the Parish Paper to explain project as it is understood that there may be some suspicion/ incorrect rumours circulating.**

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**18.Planning:**

| App number  | Property                             | Details   | Decision                 |
|-------------|--------------------------------------|---|--------------------------|
| 17/0220/FUL | Upton Farm                           | Retention of mobile home and extension as a dwelling for use in association with equestrian business  | Awaiting decision        |
| 17/2574/FUL | Tuck Mill                            | Retention of cricket clubhouse, including sale of alcohol and toilet block/equipment store and change of use of field to allow playing of cricket from April to September | Awaiting decision        |
| 18/0662/FUL | Thatch Colestocks                    | Construction of single storey side/rear extension and alterations to boundary wall to form gated access   | Approved                 |
| 18/0682/FUL | Summerdale Barrow Rd                 | Demolition of existing bungalow and proposed replacement dwelling and garage  | Awaiting decision        |
| 18/0434/FUL | Land North of Moridunum Broadhembury | Construction of storage shed for implements and machinery   | Awaiting decision        |
| 18/0687/FUL | 1 Lower Mews                         | Construction of single storey side/rear extension   | Approved with conditions |
| 18/0551/VAR | Land to the west of Burn Lea Oaks    | Variation of condition 2 of prior approval 16/2618/PDQ to allow the substitution of external elevation drawings   | Approved                 |
| 18/0663/LBC | Thatch Colestocks                    | Various works including: removal of existing garage and single storey rear extension and construction of single storey side/rear extension on SW side and NW elevations   | Approved with conditions |
| 18/1135/PDQ | Land at Higher Tale                  | Revised design to that approved under 17/1747/PDQ   | Awaiting decision        |
| 18/1325/VAR | Little Cote Broadhembury             | Variation of 17/1897/FUL – to create a new double garage and workshop to allow increased depth of garage and cantilevered roof protection                                 | Awaiting decision        |
| 18/0970/FUL | Land at Higher Tale                  | Change of use of land from agricultural to residential curtilage for barn given prior approval to convert to dwelling   | Awaiting decision        |
| 18/1269/LBC | Payhembury School House              | Replacement of 3 windows, 1 stone cill and 20m2of pointing works  | Awaiting decision        |
| 18/1278/FUL | Land east of Upton Ley Farm          | Permanent dwelling for an agricultural worker   | Awaiting decision        |

19. **Payhembury sign flowers:** Appropriate types of plants were discussed. Several robust perennial flowers were agreed upon which Lorinda Perry will supply to Cllr Cox in the autumn.

20. **Safety Mirror on A373:** No update received

**21. Open Projects:**

|    |                                  | Timing               | Budget                    |
|----|----------------------------------|----------------------|---------------------------|
| 1  | Line painting/ parking           | Ongoing              | 1000                      |
| 2  | Parishes Together                |                      | Pledged to Plymtree       |
| 3  | Payhembury sign – flowers        | October 2018         | 50                        |
| 4  | Valuing assets schedule          | In assets register   |                           |
| 5  | Parish Hall Internet             | September 2018       | 230                       |
| 6  | Neighbourhood Plan               | Submit July 2018     |                           |
| 7  | PPC website                      | ASAP                 | 600                       |
| 8  | Policies                         | Ongoing              |                           |
| 9  | Playing field                    | Applying for funding |                           |
| 10 | Marty's Party                    | June 2018            | Completed - £175.58 spent |
| 11 | Colestocks – Payhembury footpath | Applying for funding | Looking for funding       |

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Neighbourhood Plan – consultation period has ended. Only minor comments received from the community. The only substantive comments were from EDDC who require significant alteration to details around PNP1 and PNP2. The amendments are being carried out in discussion with EDDC now and we hope to formally submit around the end of July. Based on other NPs being submitted now we would expect the referendum to be held in early 2019.

22. **Correspondence:**

Cllr Williams replied to Mr Coleridge's previous response to the PC letter regarding the leaning tree in Tale. Mr Coleridge has now informed us that the tree has been removed but requested that the PC again follow up with Highways the issue of bank erosion due to wide vehicles. **Cllr Cox to respond in person.**

The defibrillator has been used recently and whilst ultimately successful highlighted several issues. **Cllr Cox to put VETS reminder in Parish Paper.** Cllrs agreed to use outstanding money from defibrillator grant to fund printing stickers for parishioners to put on their phones.

The need to welcome people moving into the parish was discussed. Agreed that posters asking new arrivals to email the PC which would then trigger a visit with a welcome pack was the best approach. **Cllr Ingleson to draft welcome pack and circulate to Cllrs.**

**The next meeting of Payhembury Parish Council will take place on Wednesday 12<sup>th</sup> September 2018 at 7.30pm in the Parish Hall**