

**PAYHEMBURY PARISH COUNCIL**

**Draft Minutes of Payhembury Parish Council Annual General Meeting held on Wednesday 9<sup>th</sup> May 2018 at 7.30pm in the Parish Hall**

1. **Apologies for absence:**
2. **Present:** Cllr Williams, Cllr Leach, Cllr Cox, Cllr Eaton, Cllr Lorimer, Cllr Disney, Cllr Skinner, Cllr Chubb, Internal Auditor
3. **Matters agreed:** Cllr Eaton was allocated up to £150 to spend repairing the play equipment. A letter was sent to a resident of Tale regarding a parishioner's concern about a tree on their property.
4. **Agree minutes** of previous meeting
5. **Election:** Cllr Williams thanked his Cllrs and Clerk for their hard work over the year and then stepped down, an election took place with Keith Williams re-elected Chair, having been proposed by Rob Leach and seconded by Tim Cox. Rob Leach was elected Vice Chair, having been proposed by Bill Eaton and seconded by Tim Cox.
6. **Public session:** A member of the public asked whether the locality budget had ever been used, he was advised that it part funded the works done at Uggaton Cross. Cllrs were advised that the finger post at Uggaton Cross remains unrepaired, Clerk will email Highways again. A member of the public offered to strim around Hillside pavement and stain the Hillside bus shelter, the kind offer was accepted. Cllrs were advised that there are numerous mole hills on the playing field and that the field needs levelling.
7. **Police Report:** None
8. **District and County Councillor's Report:** District: Relocation of EDDC planned for December 2018 is still on schedule. The leadership of EDDC is changing, Ian Thomas will lead with Philip Skinner as his deputy, they face many challenges particularly financial as from 2021 they will receive no government funding. Ways of being more commercially viable are being explored including having a housing arm and possibly renting employment space. Recycling is proving successful in Devon with 100% waste being recycled in numerous ways. County: Ian Chubb has enjoyed a challenging first year in post, his ward is large, extending from Wimble to Chardstock. His main challenges include highways, rural broadband, school parking and speeding through villages. Cllr Chubb suggested contacting our new Highways officer regarding parking issues in the village, if this strategy is unsuccessful Cllr Chubb repeated his offer of using some of his Locality fund for the project.
9. **Internal Auditor's Report:** Submitted as a separate document, anyone wishing to view it should contact the Clerk. The Annual Governance Statement 2017/18 was agreed and signed, the Accounting Statement 2017/18 was agreed and signed.
10. **Finances** Bank balance £9190.91

	Date	Cheque No.	Payee	Project	Amount
Paid	26 Mar	Standing Order	Savills	Playing Field rent	132.50
	27 Mar	649	Smiths of Derby	Church Clock Service	334.80
	27 Mar	651	Louise Scott	Clerk's salary	1046.40
	27 Mar	652	Rospa	Playing field inspection	88.20
	21 March 2018	653	Community First	Playing field insurance	210.00
	5 April 2018	654	Grant Thornton	2017 Audit	120.00
	5 April 2018	655	Devon Communities Together	NP	1680.00
	7 April 2018	656	DALC Annual membership		148.23
Unpaid	30 April	661	Feniton Duplicating	Marty's Party	23.00
	30 April	662	Groundwork UK	NP repayment	100.00
Receipts	3 April 2018		EDDC	Precept	3124.50
	3 April 2018		EDDC	CTDG	13.50
Total					

11. **Broadband:** Despite a request from the Clerk Voneus provided no update.
12. **Transparency Code Grant:** The fact that the Parish Hall appears to have no postcode is proving to be a problem as no internet provider will recognise the property and therefore won't supply. Cllr Lorimer is intending to work with the website designers over the coming months.
13. **Annual Meeting:** Invitations have been delivered to all homes in the Parish, there is a list in the shop and a box for postcards. The Clerk stated that she would need a small amount of money for the purchase of tea, coffee etc, Cllr Williams will say a few words to Marty. Clerk will take photos for the Annual Meeting and draw up an agenda for the meeting. A map of the proposed footpath will available along with a ballot box for pledges towards the footpath funding.
14. **Casual Vacancy:** Clerk is in discussion with an interested Parishioner
15. **GDPR implications:** A system for opting in will be in place for the Annual Meeting, Clerk will draft Policy
16. **Garden Party Nomination:** Clerk will advise EDDC

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**17. Parish issues: Route maps, Parish Council Assets:** The recent flooding in Tale was discussed, Clerk to try and establish who owns the fields on either side of the flooded area. Clerk to report lack of warning signs at Tale 'ditch' to Highways.

**18. Planning:**

	Property	Details	Decision
17/0220/FUL	Upton Farm	Retention of mobile home and extension as a dwelling for use in association with equestrian business	Awaiting decision
17/2574/FUL	Tuck Mill	Retention of cricket clubhouse, including sale of alcohol and toilet block/equipment store and change of use of field to allow playing of cricket from April to September	Awaiting decision
18/0198/PDQ	Higher Leyhill Farm	Prior approval for proposed change of use of agricultural buildings to form 3 no. dwellings (use classc3) and associated operational development under class Q a and b	Approved
18/0481/FUL	Monkton Park Farm	Alterations to existing access	Approved
18/0662/FUL	Thatch Colestocks	Construction of single storey side/rear extension and alterations to boundary wall to form gated access	Awaiting decision
18/0682/FUL	Summerdale Barrow Rd	Demolition of existing bungalow and proposed replacement dwelling and garage	Awaiting decision
18/0434/FUL	Land North of Moridunum Broadhembury	Construction of storage shed for implements and machinery	Awaiting decision
18/0687/FUL	1 Lower Mews	Construction of single storey side/rear extension	Awaiting decision
18/0551/VAR	Land to the west of Burn Lea Oaks	Variation of condition 2 of prior approval 16/2618/PDQ to allow the substitution of external elevation drawings	Awaiting decision
18/0663/LBC	Thatch Colestocks	Various works including: removal of existing garage and single storey rear extension and construction of single storey side/rear extension on SW side and NW elevations	Awaiting decision

**19. Payhembury sign flowers:** Cllr Leach will apply Round-Up and Cllr Cox will plant

**20. Safety Mirror on A373:** Cllr Disney and Cllr Eaton are checking with the landowner regarding the position of the mirror and have been allocated £40 to purchase a mirror.

**21. Open Projects:**

		Timing	Budget
1	Line painting/ parking	Ongoing	1000
2	Parishes Together		Pledged to Plymtree
3	Payhembury sign – flowers	May/June 2018	50
4	Valuing assets schedule		
5	Parish Hall Internet	May/June 2018	230
6	Neighbourhood Plan	Nearing completion	
7	PPC website	ASAP	600
8	Policies	Ongoing	
9	Playing field	Applying for funding	
10	Marty's Party	June 2018	To be agreed
11	Colestocks – Payhembury footpath		Looking for funding

**Playing Field:** We have approximately £11K in our S106 fund which will be used for this project, some matched funding has been applied for.

**22. Correspondence:** Clerk to establish who owns the common land outside Broadoaks in Tale, Cllr Lorimer to speak to Parishioner regarding refencing the ditch in Lower Tale. Cllr Williams will write to the Tale resident to outline the action the PC is undertaking.

**The next meeting of Payhembury Parish Council will take place on Wednesday 11<sup>th</sup> July 2018 at 7.30pm in the Parish Hall**