

Payhembury Parish Council

Draft Minutes of a Payhembury Parish Council Committee meeting held on Wednesday 14th September 2016 at 7.30pm in the Parish Hall.

1. **Apologies:** Cllr Hynam

Present: Cllrs Williams, Eaton, Cox, Leach, Disney, Lorimer and P Skinner, also Sue Morris and Louise Scott

2. **The minutes** of the previous meeting were agreed as correct and signed.

3. The **New Parish Clerk**, Louise Scott was welcomed and Sue Morris was thanked by all for her hard work over the last four years, she was presented with flowers.

4. **Public Session:** It was reported that the village sign on the road to Colestocks was looking shabby. It was agreed a new village sign may be required. Cllr Leach will research with DCC whether specific specifications are in place and explore costings.

5. **Police Report:** No police report received

6. **County Council Report:** No report received

7. **District Council Report:** Cllr Skinner advised that EDDC will shortly be moving and will be split between 2 sites, one on Honiton Business Centre and the other at Exmouth Town Hall. Devolution continues with EDDC, Mid-Devon CC, Teignbridge CC and Exeter looking to combine to share certain resources such as IT and bulk buying. Cllr Williams questions Cllr Skinner on the degree of influence the Neighbourhood Plan will have over planning matters.

8. Finances

Date		Receipts	Payments	Balance
	Bal brought forward			7,108.48
18.07.16	Chq. 582 Dares Surfacing (Church Lane)		141.62	
Sub-total				6,966.86
Unpresented items	Chq. 585 D & H Plant Ltd		81.60	
	Precept	2,832.50		
	CTDG	40.50		
Total				9,758.26

Invoices received: Clerk's Salary; Clerks expenses £50.67; Savills (Playing field rent): £132.50

NB In future £2,000 to be displayed as ring-fenced for the Neighbourhood Plan.

Clerk to check with Graham Mullin regarding payment of Playing Field Insurance.

Clerk to investigate a payroll system with HMRC

9. **Broadband update:** Cllr Williams reported that the situation is rapidly evolving with Open Reach exploring possible sites for a fibre optic box to be situated within the village. This would provide superfast broadband for the village but not outlying areas such as Tale, Spence Cross and Upton. It may be possible to use EE transmitters to boost signal in some cases.

Cllr Williams to write a piece for the Parish Paper.

10. Uggaton Cross: The window of opportunity for works to be carried out this year is now very narrow and it was agreed that a license to carry out the work will be applied for in early 2017

Clerk to email Cllr Diviani to establish whether the £10K pledged this year will still be available in 2017.

Cllr Disney to investigate when is the earliest we can apply for a licence for next year and, if approved, the window this gives us.

11. Neighbourhood Plan: Cllr Williams reported that a consultancy, Catalyst – part of Devon Communities Together, has been appointed to aid the process, the same organisation as Broadhembury used, a meeting will be held shortly.

13. Street Light: A suitable position has been agreed for the streetlight.

A quote for the cost of the light has been received: - £496.71 + VAT for the light and £2014.40 + VAT for the work which Western Power would do. This amount is well in excess of what was expected.

Cllr Eaton to explore the availability of solar powered streetlights.

14. Website: Clerk to establish full requirements of the Transparency Code and explore with DALC the possibility of funding a new website if required

15. Parish Issues: Parking in village: A quote for £3000 has been received to paint yellow lines on the road, this is prohibitively expensive.

Clerk to speak to Payhembury shop committee about the possibility of using cones to discourage dangerous parking, how would shop volunteers feel about deploying and retrieving cones? Also, Clerk to establish the breakdown of the £3k quotation.

Route Maps: A drain is blocked in Tale, Cllr Lorimer to report.

War Memorial: Clerk to chase Torquill for his inspection report.

Village Tree: Clerk to write letter of thanks to those who have watered the tree over the summer. Clerk to contact Heather Wallace to see whether she plans to visit Devon during October.

Playing Field Gate: the gate is not easy for use for all, particularly pushchairs & wheelchair users. Clerk to ask EDDC if S106 monies could be used to replace it and how much money is in our pot.

Cllr Leach to explore possible gate designs

Defibrillator: The total cost will be £2.4K inclusive. Sites near the shop are being considered

Telephone box: Cllr Cox to look at the possible need for more shelving

Sand bags: Stocks of sand bags are depleted. New bags will be collected by Cllr Lorimer, sand will be supplied by Cllr Leach and a working party will be organised to fill the new bags.

Parish Council Assets: nothing to report.

16. Planning

App number	Property	Details	Decision
16/0849/VAR	Barns at Higher Tale	Variation on permission to remove requirements to provide work space	Approved
16/0927/LBC	Yeomans Cottage	Replacement of 2 windows	Refused
16/1379/FUL	Eastcote	Single storey rear extension & porch	Approved
16/1461/FUL	Tale Head Cottage	Change of use of land to garden, removal of hedge, change boundaries	Refused
16/1491/FUL	Tarrants Fm Cottage	Barn conversion to holiday let	Awaiting decision
16/1455/LBC	Lower Milton	Replacement of thatched roof	Approved
16/1601/FUL	Monkton Park Fm	Creation of new field access and track	Awaiting decision

16/2093/PDQ	Victoria Dairy	Change of use of agricultural buildings to 3 houses	Awaiting decision
DCC/3900/20 16	Payhembury Primary School	To replace single storey extension to form classroom and store	Awaiting decision
DCC/3901/20 16	Payhembury Primary School	Listed building consent for above	Awaiting decision
	Payhembury Primary School		

17. Matters Arising:

Policies: Clerk to establish what Policies should be in place, Planning, Finance etc.

Parishes Together: Clerk to check monies available in ditch clearing fund and advise Cllr Disney

18. Open Projects:

Project	Description	Start date	Target finish date
Uggaton Cross road closure	Road closed. Highways to invest in a Badger survey and repair work	July 2013	2016
Parish Council Policies	Obtain guidance re: policies required by Parish Councils	January 2015	Autumn 2016
Village Tree thank you	To hold a celebratory event to thank the tree donors	May 2016	Autumn 2016
Street Lighting	To install 1 additional light in village centre	Nov 2014	October 2016
Parishes Together 2016/17	Grass Cutting & ditch clearing	Apr 2016	March 2017
Defibrillator	To raise the funds to install a defibrillator in the telephone box	Sept 2015	Nov 2016
Broadband	To improve the broadband signal in the village	May 2016	Ongoing
Village Parking	Install lights/ yellow lines to improve parking	July 2016	Ongoing
War Memorial	Assess memorial. Apply for funds if work required.	March 2016	Ongoing

19. Correspondence: DALC Annual Report has been received

An overgrown shrub at the corner of the road at Colestocks will be examined by Cllr Cox

The next meeting of Payhembury Parish Council will take place on Wednesday 9th November 2016 at 7.30pm in the Parish Hall