

## OP1a0yhembury Parish Council

### Draft Minutes of a Payhembury Parish Council Committee meeting held on Wednesday 13<sup>th</sup> July 2016 at 7.30pm in the Parish Hall.

1. Apologies: Cllrs Leach, Eaton, Diviani, Skinner & PC Anning.
2. The minutes of the previous meeting were agreed as correct and signed.
3. Public Session: It was suggested that Adrian Le Page, as our Road Warden be added to Agenda for any road reports he is able to give.
4. Police Report: the Clerk gave the Police report. 2 crimes have been reported since the last meeting. 1 being a burglary into commercial premises & the second being a dog incident with a delivery driver being bitten.
5. County Council Report: Cllr Diviani had previously circulated a report.
6. District Council Report: None provided.
7. Broadband update: Cllr Williams & Graham Smith reported that the bid for funds from the EU Regional Development Bid with the Blackdown Hills Network had failed. It is anticipated the cabinet on Colliton Cross will be activated soon (July). Distance from the box impacts on the success of superfast. Not all Parishioners can apply for it – there doesn't appear to be a clear pattern. Agreed to wait & see what happens after switch on. Discussion around a Parish Project to lay the fibre from the box into the village to be discussed at a further meeting if no real improvement seen.  
Clerk to re-circulate the communication from EE regarding Mobile broadband.
8. Parish Clerk: 2 expressions of interest have been received for the Parish Clerk role. An interview to be arranged with both. Clerk to pull together a job description. Clerk to speak to Feniton PC regarding the Clerk's employment status.
9. Finances: Bank Balance as at 30th June 2016: £7,108.48

Date		Receipts	Payments	Balance
	Bal brought forward			<b>12,444.23</b>
04.05.16	Chq. 579 Dares Surfacing (Church Lane)		5,808.00	
04.03.16	Chq. 580 Tale Valley Trust (Japanese Knotweed eradication PTF)		250.00	
09.06.16	Chq. 584 Savills UK (Playfield Rent)		132.50	
13.06.16	Chq. 581 AON UK (Insurance)		411.55	
13.06.16	Chq. 586 Smith of Derby (Clock service)		315.60	
21.06.16	EDDC Neighbourhood Plan Grant	2,000.00		
21.06.16	Mr Evans Tree donation	25.00		
21.06.16	Pub Quiz defibrillator donation	16.00		
30.06.16	Chq. 583 Chew Valley Trees		459.10	
<b>TOTAL</b>				<b>7,108.48</b>

Invoices received: Reminder from DCC for £2729.07 (contribution from EDDC for pavement).

Clerk reported the Year End Accounts had been submitted to the External Auditor.

10. Uggaton Cross: The Surveyor has assessed the site. The badgers are active and have been under the road in the past, but are not currently. The quote from DCC for £15,000 was discussed. This included the installation of the badger proof fence and the road repair.

Cllr Disney offered to obtain a second quote from a fencing contractor. If more affordable, it was agreed for the Parish Council to cover the cost of the fence and ask DCC to cover the road repair costs.

11. Neighbourhood Plan: EDDC has given £2,000 to kick start the plan. Iestyn Johns is working with possible Consultants who will then apply for further funding, to formulate the Questionnaire & plan. A Consultant will be selected by the working party.

12. Street Light: the Committee visited the potential site for a new street light. Clerk to ask the School if they would agree for the light to be positioned within the barrier on the pavement outside the Willow School gate. Clerk to confirm positioning with Highways.

13. Parish Issues: Parking in village: approach the Parish Hall committee about adding a parking sign on the Parish Hall gate. Possibly put a Parking sign on the shop wall, pointing into the car park. Clerk to approach Highways for advice & costs for yellow lines on the road outside the shop & school. Add to open projects. Route Maps: Nothing to

report. Mirrors at Colestocks Farm: review once the developments are completed, however it was felt the entrance had been widened to avoid any such issues. War Memorial: Clerk to chase Torquill for his inspection report. Add to open projects.

Hedge Cutting: a Parishioner had raised a query over hedge trimming. All reminded of the rules that hedges can only be trimmed before the end of August if proving a danger to road users.

Playing Field Gate: the gate is not easy for use for all, particularly pushchairs & wheelchair users. Clerk to ask EDDC if S106 monies could be used to replace it.

Parish Council Assets: nothing to report.

#### 14. Planning

App number	Property	Details	Decision
15/2326/FUL	Milton Yard	Retention of mobile home	Refused
16/0389/FUL	Merryfields Barn	Conversion of barn into cold store	Approved
16/0808/FUL	Leyhill Cottage	Garage replacement with accommodation	Refused
16/0849/VAR	Barns at Higher Tale	Variation on permission to remove requirements to provide work space	Awaiting decision
16/0927/LBC	Yeomans Cottage	Replacement of 2 windows	Awaiting decision
16/1137/PDQ	Willows End	Prior approval for 2 houses	Approved
16/1277/PDQ	Victoria Dairy	Prior approval for 3 houses	Approved
16/1280/PDQ	Higher Leyhill Fm	Prior approval for 3 houses	Approved
16/1248/FUL	Leyhill Cottage	Replacement garage with accommodation	Approved
16/1379/FUL	Eastcote	Single storey rear extension & porch	Awaiting decision
16/1461/FUL	Tale Head Cottage	Change of use of land to garden, removal of hedge, change boundaries	Awaiting decision
16/1491/FUL	Tarrant's Fm Cottage	Barn conversion to holiday let	Awaiting decision

15. Matters Arising: Village Tree: the planned 'Thank You' event has not been possible to arrange. Re-arrange for the Autumn when the tree will be looking at its best.

Defibrillator: the Clerk awaiting the quote for re-connecting electricity to the telephone box, but had been warned it would be costly. Clerk to approach Payhembury Provisions to ask if the defibrillator could be placed in the covered porch to the shop, thus providing the necessary electrical supply, and allowing it to be more central to the village.

#### 16. Open Projects:

Project	Description	Start date	Target finish date
Uggaton Cross road closure	Road closed. Highways to invest in a Badger survey and repair work	July 2013	2016
Parish Council Policies	Obtain guidance re: policies required by Parish Councils	January 2015	Autumn 2016
Village Tree thank you	To hold a celebratory event to thank the tree donors	May 2016	Summer 2016
Street Lighting	To install 1 additional light in village centre	Nov 2014	October 2016
Parishes Together 2016/17	Grass Cutting & ditch clearing	Apr 2016	March 2017
Defibrillator	To raise the funds to install a defibrillator in the telephone box	Sept 2015	Nov 2016

#### 17. Correspondence.

**The next meeting of Payhembury Parish Council will take place on Wednesday 14<sup>th</sup> September 2016 at 7.30pm in the Parish Hall**