

Payhembury Parish Council
Minutes of a Payhembury Parish Council meeting held on Wednesday 9th March 2016
at 7.30pm in the Parish Hall.

1. Apologies for absence: Cllrs Eaton, Leach, Hynam, Diviani and Skinner. PCSO Anning.
2. The minutes of the previous meeting were agreed as correct and signed.
3. Penny Hartnel, part of EDDC's Community Development Team came to talk to the meeting about a Community Fun Day for the village. Proposed date: Wednesday 10th August, 10am – 1pm. Family fun to include circus skills, arts & craft, bush craft, sports etc. Clerk to email Penny with contacts for groups who may wish to be involved.
4. David Curran, on behalf of Payhembury Provisions, presented the Parish Council with a cheque for £2,000 towards the cost of the pavement. The Chair thanked Payhembury Provisions for their generous donation. Clerk to write a note for the Parish Paper acknowledging the donation.
5. Police Report: no crimes to report.
6. County Councillor's report – none.
7. District Councillor's report - none.
8. Finances Bank Balance as at 29th January 2016: £7,536.98

Date	Receipts	Payments	Balance
			7,536.98
Unpresented items			
S Morris (RBL Poppy appeal – wreath)		18.50	
S Morris (Solar lights)		94.50	
ALP Grounds Maintenance (grass cutting)		£390.00	
EDDC Payment to S Morris (Electoral roll)		£164.95	
Ottery Help Scheme Grant		£50.00	
TRIP Grant		£50.00	
Tale Valley Trust		£50.00	
Citizens Advice Bureau		£50.00	
Parish Church Council		£80.00	
TOTAL			6,589.03

	Year 2015/2016			
	BUDGET	SPEND TO END MAR	Difference £	Difference %
Receipts				
Precept	£ 5,453.30	£ 5,453.33	-£ 0.03	0%
Grants	£ 111.00	£ 111.00	£ -	0%
Others	£ -	£ 806.15	£ -	
C&E Receipts	£ 329.46	£ -	£ -	0%
Total	£ 5,893.76	£ 6,370.48	-£ 476.72	-8%
Payments				
Clerk's Salary	£ 1,312.50	£ 656.25	£ 656.25	50%
Admin	£ 781.07	£ 700.71	£ 80.36	10%
S137 Payments	£ -	£ -	£ -	
Running Costs	£ 854.50	£ 855.87	-£ 1.37	0%
Other Payments	£ 303.50	£ 562.62	-£ 259.12	-85%
Grants	£ 420.00	£ 320.00	£ 100.00	24%
VAT	£ 81.22	£ 171.93	-£ 90.71	-112%
Total	£ 3,752.79	£ 3,267.38		0%
BALANCE	£ 2,140.97	£ 3,103.10		0%

Invoices agreed: EDDC (Dog bins): £84.00; Savills (playing field rent – 6 months): £132.50; Parish Hall £63.00.

End of year Accounts: as part of the Small Parishes Transparency Code, Parish Councils have a duty to display some of their financial information online. Clerk to investigate funding for website improvement to allow our accounts to be clearly viewed.

9. Cherry Tree: Clerk reported that most of the money was in place for the purchase of the tree. Cllr Eaton previously offered to fell the branches of the existing tree, Clerk to ask him to go ahead with this. Clerk to book tree delivery.

10. Church Lane resurfacing: The meeting was in full agreement to go ahead with the work based on Dare’s surfacing quote. Clerk to establish from Cllr Leach if this work requires a working party from the village to assist. Cllr Eaton will collect the money from Church Lane residents.

11. Neighbourhood Plan: The application has been submitted to EDDC for the parish of Payhembury to become the Neighbourhood Plan area. Cllr Williams to organise the first meeting of the Neighbourhood Plan Working Party which will involve Cllr Williams, Cllr Cox, Iestyn Johns and John Horrocks.

12. Annual Meeting: Cllr Williams suggested a different format for this year’s Annual Meeting – in the style of an Expo – open to all. Agreed by all to hold a ‘Community, Cake & Coffee’ morning on Saturday 23rd April 10am – 12 noon. Invite all clubs & associations in the Parish to have a table to promote their activities, along with the charities the Council supports. Displays detailing the Parish Council’s achievements and plans be prepared. Clerk to confirm if actual reports are required from participating clubs.

13. Defibrillator: Cllr Cox reported that there are no funds available from the British Heart Foundation for defibrillators. A new round of funding starts in April. Cllr Cox to confirm if SW ambulance had passed the siting of the defibrillator in the telephone box and to contact Honiton Lions for assistance.

14. Uggaton Cross: The continued road closure due to the erosion of the road by badgers was discussed. Clerk to contact Tom Vaughan at Highways to ask for an update and to urge action.

15. Village pavement: all agreed the pavement was a great addition to the village, allowing a safer environment for pedestrians. Clerk to contact Highways for final costs of the project.

16. Planning:

App number	Property	Details	Decision
15/2663/FUL	5 Hillside	2 storey side extension and parking	Approved
15/2774/FUL	Manor Farm, Tale	Demolition of barn & construction of office building	Awaiting decision
15/2847/VAR	Colestocks Barn	Variation of condition to amend design & relocate parking	Approved
16/0065/PDQ	Merryfields Barn	Change of use from barn to dwelling	Approved
15/2326/FUL	Milton Yard	Retention of mobile home	Awaiting decision
16/0152/FUL	Willow Lodge	Revision of app. for construction of new dwelling & variation of land use	Awaiting decision
16/0325/FUL	3 Moorcott	Construction of 2 storey side extension	Awaiting decision
16/0418/PDQ	Upton Farm	Change of use from barn to dwelling	Awaiting decision
16/0389/FUL	Merryfields Barn	Conversion of barn into cold store	Awaiting decision
16/0440/LBC	Lower House	Replace render with lime render	Awaiting decision

17. Parish Issues: Clerk to contact Highways regarding drainage problem between Tale Head and Furze. Hardcore in the gateway making drainage tricky. A resident had noticed a delivery lorry driving over the village green. Details taken. Clerk to contact the company.

18. Parish Council Assets: all ok.

19. Parishes Together Fund: Clerk reported that 2 applications had been submitted for Parishes Together Funding for the years 2016/17. The first application was with Broadhembury for grass

cutting of public spaces and the second an independent application for ditch & drainage clearing. Confirmation of success of the application will be notified at the end of March.

Work for funding for year ending March 2016 still needs to be carried out. Cllr Disney organising for Richard Batten, a chapter 8 trained operative to carry out the work due to our Road Warden Adrian Le Page currently working away. Clerk to provide Cllr Disney with the jobs list.

20. On-going Projects:

Project	Description	Start date	Target finish date
Uggaton Cross road closure	Road closed. Highways to invest in a Badger survey and repair work	July 2013	2016
Village Pavement	To gain funding for Highways to lay a pavement in the village centre	Nov 2013	Completed!
Parishes Together	Funds to carry out ditch and drain clearing	Mar 2013	March 2016
Parish Council Policies	Obtain guidance re: policies required by Parish Councils	January 2015	Autumn 2016
Cherry Tree	To raise funds to purchase a replacement tree for Village green	May 2015	Spring 2016
Street Lighting	To install 1 additional light in village centre	Nov 2014	March 2016
Church Lane	To re-surface	Nov 2015	Nov 2016

21. Correspondence: circulated.

**The next meeting of Payhembury Parish Council will be the AGM, which will take place on
Wednesday 11th May 2016 at 7.30pm in the Parish Hall**