

**PAYHEMBURY PARISH COUNCIL**

**Minutes of a Parish Council meeting held on Wednesday 11<sup>th</sup> March 2015 at 7.30pm in the Parish Hall**

1. Apologies for absence: Cllr Leach, Cllr Diviani, Cllr Skinner, PCSO Anning.
2. The minutes of the previous meeting were agreed and signed as correct.
3. Public Session: Nothing raised.
4. Police report: The police submitted a report in their absence confirming no crimes had been reported since the previous meeting.
5. County Council Report: None.
6. District Council Report: None.

7. Matters Arising: DCC Chapter 8 restrictions: Clerk reported that Cllr Stuart Hughes had been contacted to open discussion with DCC regarding restrictions placed on Parishes carrying out road and ditch work. No reply received as yet.

Councillors' Parish sections: the Clerk has divided the Parish into 7 separate sections and circulated one to each Councillor. The idea is for each Cllr to walk this section to check the ditches and pot holes and to mark each drain. It was agreed to walk the route between each Parish Council meeting and report back to the Clerk. Cllr Fowler suggested a request be submitted to the Parish Paper asking every Parishioner out walking to pick up at least one piece of litter in an attempt to clear our lanes of rubbish, which seems to be on the increase.

Precept: The Clerk reported that the Precept request had been submitted to EDDC, amounting to £5,453.33, with an additional £111.00 Council Tax Discount Grant.

Village Pavement: Payhembury Parish currently has a total of £9,982.55 within the S106 funds and new combined fund being held by EDDC. Cllr Diviani has agreed to contribute from his locality fund, and possibly from 'Invest in Devon'. Amount unconfirmed as yet. Tom Vaughan at Highways has been updated on the financial situation for the pavement and suggested the chances of finding the remaining money for the cost of a pavement from Highways pots may now be high. Awaiting update from Highways.

Planning Applications on website: a Parishioner had asked how they could access planning applications in the village. It was agreed that applications received be posted on the Payhembury website for all to access.

Parishes Together Funding: Payhembury has submitted an application with Feniton, Broadhembury and other parishes to carry out ditch and drain clearing using the services of a Chapter 8 trained operator. If successful, Payhembury will have £541.20 to spend on the priority spots in the Parish.

8. Planning:

App number	Property	Details	Decision
14/2662/FUL	Milton Yard, Payhembury	Retention of mobile home	Awaiting decision
14/2865/FUL	2 Moorcott, Payhembury	2 storey side extension and single storey rear extension	Approved
15/0115/FUL	19 Markers Park Payhembury	Access ramp to front door	Approved

14/2797/FUL	Tale Head Cottage, Payhembury	Change of use from agricultural land into garden; removal & replanting of hedgerow	Awaiting decision
15/0140/FUL	Willow Lodge, Payhembury	Construction of detached house & garage to replace mobile home	Awaiting decision
15/0301/FUL	Tuck Mill, Payhembury	Conversion of existing barns to form 3 dwellings	Awaiting decision

9. Finances: Bank Statement – balance as at 30<sup>th</sup> January 2015: £5,547.24

Date		Receipts	Payments	Balance
	Bal brought forward			<b>5,565.74</b>
28.01.15	Chq. No. 545 S. Morris (Remembrance wreath)		18.50	
<b>Sub total</b>				<b>5,547.24</b>
02.03.15	Chq. No. 546 S. Morris (Bench & bulbs)		351.55	
02.03.15	Chq. No. 548 Ottery St Mary Help Scheme (Grant)		30.00	
02.03.15	Chq. No. 549 Citizens Advice Bureau (Grant)		30.00	
02.03.15	Chq. No. 550 Tale Valley Trust		30.00	
02.03.15	Chq. No. 551 Payhembury Church Council (Grant)		80.00	
02.03.15	Chq. No. 547 Parish Paper (Grant)		250.00	
<b>Actual Total</b>				<b>4,775.69</b>

	BUDGET	SPEND TO DATE	Difference £
<b>Receipts</b>			
Precept	£ 4,987.50	£ 5,058.76	£ 71.26
Grants	£ 159.60	£ 130.98	-£ 28.62
Others	£ -	£ -	£ -
C&E Receipts	£ -	£ 633.87	£ 633.87
<b>Total</b>	<b>£ 5,147.10</b>	<b>£ 5,823.61</b>	<b>£ 676.51</b>
<b>Payments</b>			
Clerk's Salary	£ 1,250.00	£ 656.25	-£ 593.75
Admin	£ 861.98	£ 655.87	-£ 206.11
S137 Payments	£ -	£ -	£ -
Running Costs	£ 954.72	£ 661.28	-£ 293.44
Other Payments	£ 17.00	£ 542.75	£ 525.75
Grants	£ 420.00	£ -	-£ 420.00
VAT	£ 110.86	£ 170.14	£ 59.28
<b>Total</b>	<b>£ 3,614.56</b>	<b>£ 2,686.29</b>	<b>-£ 928.27</b>
<b>BALANCE</b>	<b>£ 1,532.54</b>	<b>£ 3,137.32</b>	<b>£ 1,604.78</b>

The meeting agreed to make the following payments: ALP Maintenance £285.00 for grass cutting; ALP Maintenance £165.00 for replacing posts on village green; EDDC £84.00 for dog bins; S. Morris £656.25 Clerk's Salary; Smiths Gore £132.50 playing fields rent; Parish Hall £63.00 rent.

The Clerk reported to the meeting that there is an on-going issue with Npower who sent 12 months of invoices for supply to the telephone box, including after the date the electricity was disconnected. Clerk in discussion with Npower regarding the actual amount payable.

10. Parish Council elections: The Chair confirmed there will be Parish Council elections on May 7<sup>th</sup> 2015. It was agreed to encourage new nominations for Councillors, and for an actual ballot to take place. Councillor Somers announced she would not be standing for re-election in May after 16 years serving as a Parish Councillor. Councillor Scarle and Councillor Fowler also confirmed they would not be standing for re-election in May. It was agreed to promote the vacancies as widely as possible via the Parish Paper, school newsletters, posters, flyers, groups & organisations etc. to encourage as many people as possible to put their names forward. Cllr Fowler proposed a vote of thanks to Cllr Somers who has been committed to the Parish Council for a long period of time, and has worked hard as Chair for many years. All in agreement. All remaining Councillors were given the necessary Nomination Packs to be completed and returned to EDDC before 9<sup>th</sup> April 2015.

11. Neighbourhood Plan: The need for a Neighbourhood Plan was discussed again. There appears to be some confusion between this and a Parish Plan. Clerk to check the EDDC Local Plan and confirm Payhembury's position within it.

12. Parish Issues: Acacia Cottage – following a complaint from a Parishioner, the meeting discussed the proximity to the road of the new wall at Acacia Cottage, and whether the wall had been placed the stated distance from the road as per the planning conditions. Clerk to speak to the Enforcement Officer at EDDC. Millennium bench – a Parishioner suggested the bench needs some attention, the Clerk to check if it does in fact belong to the Parish Council. If so, Cllr Scarle offered to pressure wash the bench to remove flaking varnish. Cllr Fowler agreed to then re-varnish the bench.

13. Telephone box / Waterloo Plot. Cllr Disney confirmed that Mid Devon Glass will be ready to replace the glass in the telephone box within the week. He will return the box to the village, and store in Cllr Leach's barn until the glass has been replaced. He reported that the Parish Council will be able to replace any broken glass in the future themselves. Cllr Disney also confirmed he has the gate ready for Waterloo Plot. The remaining fencing along the stream needs to be put up, and the path and paving slabs put down for the bench. Cllr Disney to speak with Cllr Leach to organise a working party to carry out these projects and to start the shelter.

14. PPC Assets: Need to add the Millennium Bench to the assets list if it turns out to be the property of the Parish Council. Cllr Williams confirmed there are currently no problems with the assets now the fencing has been replaced around the Village Green. Cllr Fowler asked if we could investigate the possibility of solar Christmas lights, and whether they are reliable enough.

15. Open Projects. Valuing of assets: Clerk to contact A G Real to ask for a valuation on the Payhembury stone and war memorial. Parish Council Policies: Clerk to contact DALC / EDDC to ascertain if Parishes adhere to EDDC policies as well as the Code of Conduct or do we need our own. Cllr Doble to assist with policies if the Parish require their own.

16. Correspondence: The correspondence was circulated.

**The next meeting of the Parish Council will be the Annual General Meeting held on Wednesday  
13<sup>th</sup> May 2015 at 7.30pm in the Parish Hall**