

Payhembury Parish Council

Draft Minutes of a Parish Council Meeting held on Wednesday 14th January 2015 at 7.30pm in the Parish Hall

1. Apologies for absence: Cllr Scarle; Cllr Doble; Cllr Diviani; PCSO Anning, PC Vickery
2. The minutes of the previous meeting were approved and signed as correct.
3. Public Minutes: Brian Salter asked of any developments at Mousehole. The Chair reported that Highways will not put any money towards improvements. Clerk to question if a black & white bollard could be placed by the drain as previously agreed by Highways. It was agreed that the mouth of the culvert could be made bigger to improve conditions. The Council could do this – Cllr Leach offered to help Cllr Disney with this. Mr Salter also reported the blocking of the drain from Uggaton Cross down to Greenlands. Ray Mugford again reported the state of Colestocks Lane, which is now getting difficult to even walk down. Clerk to place a note in the Parish Paper asking Parishioners to report pot holes etc directly via the Highways website – the more people reporting the issues, the better.
4. Police report - PC Vickery sent a Police report in his absence. One crime since November 2014 being a reported worrying of sheep by a dog not on a lead.
5. County Council Report. Cllr Diviani sent a New Year statement in his absence.
6. District Council Report: Cllr Skinner reported on housing developments in the district (Awliscombe 70 houses, Plymtree 20-25 & a small development in Broadhembury). He also confirmed that the Council is unable to accommodate all required work, and community efforts will be needed to take on some aspects. Cllr Fowler expressed his concerns that legislation makes it extremely difficult for communities to take on their own repairs. He then proposed a motion to ‘open a discussion with Devon County Council regarding the need for assistance not restriction with self-help to improve and repair potholes and drains in the Parish of Payhembury. The proposal was seconded by Cllr Williams. Clerk to contact Cllr Diviani with this proposed motion and to ask for Cllr Stuart Hughes to attend a future meeting.
7. Matters Arising: Highways – Cllr Somers reported on a site visit with Helen Selby from Highways. She was taken on a tour of the hotspots in the Parish that require urgent attention. Helen has responded swiftly on one point in particular regarding our request for an additional street light on an existing pole. The pole is actually owned by BT who do not allow lighting to be attached, so Highways will not pursue further. Clerk to check if there is an existing Western Power Distribution box on the pole and investigate further.
Parish sections – Clerk to supply each Cllr with a section of the Parish for them to ‘monitor’ on a regular basis and to highlight drains and problem areas.
Village Pavement – Clerk reported that Sulina Tullack from EDDC confirmed we may be able to use the eligible S106 money to put towards the village pavement. Cllr Diviani to be informed that the S106 money has recently increased due to the Homelea development.
Christmas Lights – Clerk reported the changes in the licensing procedure meant the lights required an overhead structure to be attached to the Cherry Tree which would have distracted from the subtle decorations. Solar lights to be considered for Christmas 2015.
Annual Meeting – a representative from the South West Organ Donation Team has kindly agreed to speak at the Parish’s Annual Meeting in March.

8. Planning

App number	Property	Details	Decision
14/1915/FUL	Apple Tree Farm, Broadhembury	Construction of a poultry unit	Approved
14/2662/FUL	Milton Yard, Payhembury	Retention of mobile home	Awaiting decision
14/2776/FUL	1 Moorcott, Payhembury	2 storey side extension & front porch	Approved
14/2865/FUL	2 Moorcott, Payhembury	2 storey side extension and single storey rear extension	Awaiting decision

Cllr Skinner asked of the Parish Council's view regarding Milton Yard. After much discussion regarding the mobile home currently situated on site, the Parish Council re-confirmed its original decision of supporting the application.

The Clerk reported on the new regulations governing the S106 contributions with each housing development. Anything below 6 houses will not be expected to contribute towards the Parish's S106 fund, which likely as not means Payhembury is unlikely to receive any future contributions.

A parishioner has requested a way of being informed of planning applications between meetings. The Council discussed this issue and concluded that it is not feasible for the Council to make parishioners aware of all applications between meetings, but to point interested parties towards the Midweek Herald which publishes all EDDC planning applications.

9. Finances: Bank Statement – balance as at 31st December 2014: £5,565.74

Date		Receipts	Payments	Balance
	Bal brought forward			5,995.72
12.11.14	Chq 539 (Smiths Gore)		132.50	
26.11.14	Chq 541 (M Disney)		33.48	
05/12/14	Chq 543 (Xmas lights)		45.00	
23/12/14	Chq 544 (M. Disney)		219.00	
Sub total				5,565.74
Unpresented cheques	S. Morris (Remembrance wreath)		18.50	
Actual Total				5,547.24

	BUDGET	SPEND TO DATE	Difference £	Difference %
Receipts				
Precept	£ 4,987.50	£ 5,058.76	£ 71.26	1%
Grants	£ 159.60	£ 130.98	-£ 28.62	-18%
Others	£ -	£ -	£ -	
C&E Receipts	£ -	£ 633.87	£ 633.87	
Total	£ 5,147.10	£ 5,823.61	£ 676.51	13%
Payments				
Clerk's Salary	£ 1,250.00	£ 656.25	-£ 593.75	-48%
Admin	£ 861.98	£ 655.87	-£ 206.11	-24%
S137 Payments	£ -	£ -	£ -	
Running Costs	£ 954.72	£ 661.28	-£ 293.44	-31%
Other Payments	£ 17.00	£ 524.25	£ 507.25	2984%
Grants	£ 420.00	£ -	-£ 420.00	-100%
VAT	£ 110.86	£ 170.14	£ 59.28	53%
Total	£ 3,614.56	£ 2,667.79	-£ 946.77	-26%
BALANCE	£ 1,532.54	£ 3,155.82	£ 1,623.28	106%

The meeting agreed to pay the following payments: £351.55 Clerk's expenses (Park bench and daffodil bulbs). Agreements for the following invoices in advance were made: Parish Hall, DALC, EDDC Dog Bins and ALP Maintenance, assuming they are equivalent to last year's invoices.

10. Precept Planning: After much discussion regarding the plans for the Parish over the coming 12 months, Cllr Fowler proposed the precept be increased by 7.8% in order to provide the funds for the planned work. Cllr Somers seconded this proposal.

11. Parish Grants: The grants from last year were reviewed and agreement reached to repeat the recipients and the amounts. This being: Payhembury Parish Paper £250.00, Ottery St Mary Help Scheme £30.00, Citizens Advice Bureau East Devon £30.00, Tale Valley Trust £30.00, Payhembury Church Council £80.00. It was agreed a letter would be sent with each cheque confirming that for the next financial year the Parish Council will require a request for grant funds from recipients.

12. Waterloo Plot/Telephone Box: The final strip of fencing alongside the stream of Waterloo Plot to be finished off. A pedestrian gate to be installed the opposite side. EDDC has confirmed planning permission will not be required for the shelter that is to be built in the Plot. The bench has been purchased – plaque in progress. The bench will be placed on slates in the Plot.

Telephone box: accept the Mid Devon Glass quote that Cllr Disney obtained for £455.00. Box to be stored in Cllr Leach's barn for glazing and then returned to the Plot.

A date of Saturday 20th June was provisionally discussed for the 'opening' of Waterloo Plot.

13. Parishes Together: Feniton and Broadhembury have shown an interest in working together to obtain funding for lengthsman duties through the Parishes Together fund. Cllr Disney to obtain a cost for a Chapter 8 trained lengthsman per hour / per day.

14. Parish Assets. All remain the same apart from the new posts now in place around the Cherry Tree. Cllr Leach asked that thanks be minuted to The Hammond Family from Luton Saw Mills for donating the wooden posts. It much improves the green. Clerk to put a note to this effect in the Parish Paper.

15. Open projects: as above.

16. Correspondence: Grant request from Parish Paper & CAB – discussed above.

The next meeting will be Wednesday 11th March 2015 at 7.30pm in the Parish Hall.

Payhembury Parish Council's Annual Meeting will be held on Wednesday 18th March 2015.