

PAYHEMBURY PARISH COUNCIL

Notice of the Parish Council Meeting to be held online on Wednesday 13th January 2021 at 7.30pm

AGENDA

Due to the COVID-19 restrictions physical Parish Council meetings cannot take place for the foreseeable future. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 allow virtual meetings to be held provided they are open to the public. Payhembury Parish Council are holding online, virtual meetings using Zoom. Information on how to take part in these meetings is available on the Parish Noticeboard, the Parish Council website (http://www.payhemburyparishcouncil.org.uk/Online_meetings_using_Zoom_31320.aspx), the Payhembury Parish Facebook page and in the Parish Paper. Meeting IDs and passwords will be advertised on the Parish Noticeboard and, where possible, in the Parish Paper. Alternatively, contact the Parish Clerk for a link to the meeting and the meeting ID and password (payhemburypc@googlemail.com). Meetings are recorded for the purposes of producing the minutes and the recording will be deleted once the minutes are completed.

AGENDA

1. Apologies for absence.
2. Declarations of interest - to declare any personal or prejudicial interest in items on the agenda and their nature.
3. Agree minutes of previous meeting.
4. Receive reports, if available, from 1) District Councillor and 2) County Councillor.
5. Receive Clerk's report – incorporating actions from last minutes and police report (if available).
6. Public session – parishioners are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.
7. The Watermeadows idea (allotments / car park / football pitch):
 - a. To receive a progress report.
8. Parish Council Administration:
 - a. To review and adopt GDPR Privacy statements for 1) residents and members of the public and 2) Councillors, staff, contractors and role holders.
9. Planning (list of current & recent planning applications in Appendix B):
 - a. To review planning applications arising since the last meeting (Appendix B).
10. Parish issues: Route maps, Parish Council Assets: to discuss any actions needed.
 - a. To discuss dog poo bins – whether more are required, and if so, where.
11. Parish Council Open Projects – to review progress and agree next steps (the Allotments project (1908) is currently on hold).
 - a. Project 1904 – Tale Bus shelter.
 - b. Project 1905 – DADBRF tree replacement.
 - c. Project 1906 – Playing fields improvements – to discuss crowdfunding to raise funds for next phase of project.
 - d. Project 1907 – Barrow Road speed issue.
12. Finance / budgeting / precept (statement of current financial position in Appendix A):
 - a. To review and approve the schedule of payments within Appendix A.
 - b. To review and approve the budget for 2021/22
 - c. To set the precept for 2021/22

Issued by Dawn Chamberlain, Parish Clerk – 6th January 2021

**The next meeting of Payhembury Parish Council will take place on Wednesday 10th March 2021
at 7.30pm (location to be confirmed)**

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Appendix A – statement of current financial position incorporating schedule of payments

Bank Account balances on 6th January 2021

Unity Trust Current account £1.00; Unity Trust Savings account £25127.63; Total £25128.63

	Date	Payee (reason)	Total (inc VAT)	Balance
Opening balance	4.11.20			26752.93
Receipts	5.1.21	Parishioner donation towards Play Equipment project	100.00	26852.93
Expenses	28.11.20	Clerk's Salary for November 2020	-312.30	26540.63
	4.12.20	Refund for McAfee for Clerk's laptop	-24.99	26515.64
	4.12.20	DALC - Good Councillor training course 1	-18.00	26497.64
	7.12.20	DALC - Good Councillor training courses 2 & 3	-36.00	26461.64
	28.12.20	Clerk's Salary for December 2020	-312.30	26149.34
	31.12.20	Quarterly bank charge	-18.00	26131.34
	5.1.21	ALP Grounds Maintenance (grass cutting service)	-950.00	25181.34
	6.1.21	Clive Fowler - refund for materials for bus shelter maint.	-52.71	25128.63
Balance	6.1.21			25128.63
<i>Funds expected</i>	28.2.21	VAT reclaim Mar 2020 onwards	204.39	25333.02
<i>Upcoming expenses</i>	Jan-21	Community Heartbeat VETS phone cost	-52.00	25281.02
	Jan-21	Grants to village and other groups	-200.00	25081.02
	Jan-21	Corporate email hosting (CloudNext)	-39.99	25041.03
	Jan-21	Bill & Olwen Eaton - Payhembury Sign flowers	-50.00	24991.03
	28.1.21	Clerk's salary for January 2021	-312.30	24678.73
	Feb-21	DALC training course 4	-18.00	24660.73
	28.2.21	Clerk's salary for February 2021	-312.30	24348.43
Funds allocated		Clerk's salary	-312.30	24036.13
		Administration	-774.79	23261.34
		S137 payments	-30.00	23231.34
		Running costs	-238.03	22993.31
Project 1904		Tale Bus Shelter	-2000.00	20993.31
Project 1906		Playing Fields improvements	-15506.56	5486.75
Project 1907		Barrow Road speed issue	-1700.00	3786.75
Contingency		Contingency (10% for projects)	-1920.66	1866.09
Closing balance		(General Reserves)		1866.09

Appendix B – Planning Applications awaiting decision (or recently decided)

(Mtg) = Parish Council response submitted after public Parish Council meeting.

(DP) = Parish Council response submitted under delegated powers.

App number	Property Details	Parish Council response & date	EDDC Decision
Planning applications to be discussed at the Parish Council meeting 13th January 2021			
	none		
Planning applications received since the last Parish Council meeting on 11th November 2020			
20/2550/FUL	<u>Stomorage Cottage, Colestocks</u> Conversion of garage to use as a holiday let or as ancillary accommodation (revision of 20/0217/FUL) Planning application received 4 th December 2020	No objections (attention drawn to important use of gateway as a passing place on narrow road) 19/12/20 (DP)	Awaiting decision

Planning applications awaiting a decision by EDDC – 19/1152/COU, 20/0199/FUL, 20/0550/MOUT*, 20/1086/FUL, 20/1599/FUL, 20/2550/FUL (* approved at planning committee in July 2020, but not updated as such on EDDC planning portal). Planning applications decided by EDDC since last meeting - 20/0969/FUL