

PAYHEMBURY PARISH COUNCIL

Notice of the Parish Council Meeting to be held online on Wednesday 11th November 2020 at 7.30pm

AGENDA

Due to the COVID-19 restrictions physical Parish Council meetings cannot take place for the foreseeable future. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 allow virtual meetings to be held provided they are open to the public. Payhembury Parish Council are holding online, virtual meetings using Zoom. Information on how to take part in these meetings is available on the Parish Noticeboard, the Parish Council website (http://www.payhemburyparishcouncil.org.uk/Online_meetings_using_Zoom_31320.aspx), the Payhembury Parish Facebook page and in the Parish Paper. Meeting IDs and passwords will be advertised on the Parish Noticeboard and, where possible, in the Parish Paper. Alternatively, contact the Parish Clerk for a link to the meeting and the meeting ID and password (payhemburypc@googlemail.com). Meetings are recorded for the purposes of producing the minutes and the recording will be deleted once the minutes are completed.

AGENDA

1. Apologies for absence.
2. Declarations of interest - to declare any personal or prejudicial interest in items on the agenda and their nature.
3. Agree minutes of previous meeting.
4. Receive reports, if available, from 1) District Councillor and 2) County Councillor.
5. Receive Clerk's report – incorporating actions from last minutes and police report.
6. Public session – parishioners are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.
7. The Watermeadows idea (allotments / car park / football pitch):
 - a. To adopt Terms of Reference for the working group
 - b. To discuss next steps.
8. Parish Council Administration:
 - a. To review updated Parish Emergency Plan if available
 - b. To consider use of 'corporate' email addresses for the Parish Councillors and Clerk.
9. Finance / budgeting / precept (statement of current financial position in Appendix A):
 - a. To review and approve the schedule of payments within Appendix A.
10. Planning (list of current & recent planning applications in Appendix B):
 - a. To review planning applications arising since the last meeting (Appendix B).
11. Parish issues: Route maps, Parish Council Assets: to discuss any actions needed.
 - a. To discuss the poor state of the roads in Lower Tale.
 - b. To discuss reports of problems with dog mess on Hillside.
 - c. To discuss grass cutting contract.
12. Parish Council Open Projects – to review progress and agree next steps (the Allotments project (1908) is currently on hold).
 - a. Project 1904 – Tale Bus shelter.
 - b. Project 1905 – DADBRF tree replacement.
 - c. Project 1906 – Playing fields improvements – to consider next steps.
 - d. Project 1907 – Barrow Road speed issue – to consider speed issues in other parts of the village and a petition to ask for speeds to be reduced.

Issued by Dawn Chamberlain, Parish Clerk – 4th November 2020

**The next meeting of Payhembury Parish Council will take place on Wednesday 14th January 2021
at 7.30pm (location to be confirmed)**

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Appendix A – statement of current financial position incorporating schedule of payments

Bank Account balances on 4th November 2020

Unity Trust Current account £1.00; Unity Trust Savings account £26751.93; Total £26752.93

	Date	Payee (reason)	Total (inc VAT)	Balance
Opening balance	2.9.20			28252.98
Receipts	30.9.20	Bank interest - currently 0% interest rate	0.00	28252.98
Expenses	15.9.20	Clerk's backpay from LGS pay award 20-21	-37.50	28215.48
	15.9.20	Clerk's expenses	-3.85	28211.63
	28.9.20	Clerk's Salary for September 2020	-312.30	27899.33
	29.9.20	Playing field 6-monthly rent	-153.91	27745.42
	30.9.20	Quarterly bank charge	-18.00	27727.42
	2.10.20	Church Clock Service	-355.20	27372.22
	12.10.20	Registration fee for ICO (GDPR)	-35.00	27337.22
	26.10.20	Refund for Poppy Wreath	-30.00	27307.22
	26.10.20	Website annual support 12/20-11/21	-210.00	27097.22
	26.10.20	Refund for Office 2019 for Clerk's laptop	-31.99	27065.23
	28.10.20	Clerk's salary for October 2020	-312.30	26752.93
Balance	4.11.20			26752.93
<i>Funds expected</i>	30.11.20	VAT reclaim Mar 2020 onwards	180.64	26933.57
<i>Upcoming expenses</i>	Nov-20	Refund for McAfee for Clerk's laptop	-29.99	26903.58
	28.11.20	Clerk's salary for November 2020	-312.30	26591.28
	28.12.20	Clerk's salary for December 2020	-312.30	26278.98
	31.12.20	Quarterly bank charge	-18.00	26260.98
	Jan-20	Grass cutting for 2020 (estimate)	-900.00	25360.98
<i>Funds allocated</i>		Clerk's salary	-936.90	24424.08
		Administration	-834.79	23589.29
		S137 payments	-230.00	23359.29
		Running costs	-388.97	22970.32
<i>Project 1904</i>		Tale Bus Shelter	-2000.00	20970.32
<i>Project 1906</i>		Playing Fields improvements	-15406.56	5563.76
<i>Project 1907</i>		Barrow Road speed issue	-1700.00	3863.76
<i>Contingency</i>		Contingency (10% for projects)	-1910.66	1953.10
Closing balance		(General Reserves)		1953.10

Appendix B – Planning Applications awaiting decision (or recently decided)

(Mtg) = Parish Council response submitted after public Parish Council meeting.

(DP) = Parish Council response submitted under delegated powers.

App number	Property Details	Parish Council response & date	EDDC Decision
Planning applications to be discussed at the Parish Council meeting 11th November 2020			
20/1086/FUL	Talewater Mill, Talewater Conversion of mill to residential dwelling and annexe Planning application received 30th October 2020		
Planning applications received since the last Parish Council meeting on 9th September 2020			
20/2121/FUL	Apple Tree Farm, Broadhembury Demolition of agricultural barn and construction of new dwelling (alternative to conversion under planning permission 20/1126/FUL) Planning application received 7th October 2020	No objections 30/10/20 (DP)	Awaiting decision

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20/1861/FUL	<u>Quinces, Tale, Payhembury</u> Installation of 5 velux windows (roof lights) and 1 standard window on the gable end of the property. Planning application received 8th September 2020	No objections 1/10/20 (DP)	Approved - standard time limit 6/10/20
20/0969/FUL	<u>Higher Leyhill Farm, Broadhembury</u> Construction of one residential dwelling and associated works, including demolition of barn and change of use of agricultural land to garden (alternative to residential change of use of agricultural building to one dwelling under Class Q, approval reference: 19/1818/PDQ) Planning application received 7th July 2020 Updated planning application with amended plans received 12th October 2020	No objections to original planning application 30/7/20 (DP) No objections to updated planning application 26/11/20 (DP)	Awaiting decision

Planning applications still awaiting a decision by EDDC – 19/1152/COU, 20/0199/FUL, 20/0550/MOUT*, 20/1599/FUL, 20/2121/FUL (* approved at planning committee in July 2020, but not updated as such on EDDC planning portal)

Planning applications decided by EDDC since last meeting - 20/1126/FUL, 20/1185/FUL & 20/1444/LBC, 20/1753/FUL & 20/1861/FUL