

## PAYHEMBURY PARISH COUNCIL

Notice of the Parish Council Meeting to be held online on Wednesday 8<sup>th</sup> July 2020 at 7.30pm

### AGENDA

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Due to the COVID-19 restrictions physical Parish Council meetings cannot take place for the foreseeable future. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 allow virtual meetings to be held provided they are open to the public. Payhembury Parish Council are holding online, virtual meetings using Zoom. Information on how to take part in these meetings is available on the Parish Council website

([http://www.payhemburyparishcouncil.org.uk/Online\\_meetings\\_using\\_Zoom\\_31320.aspx](http://www.payhemburyparishcouncil.org.uk/Online_meetings_using_Zoom_31320.aspx)), the Parish Noticeboard, the Payhembury Parish Facebook page and in the Parish Paper. Meeting IDs and passwords will be advertised on the Parish Noticeboard and, where possible, in the Parish Paper. Alternatively, contact the Parish Clerk for a link to the meeting and the meeting ID and password ([payhemburypc@googlemail.com](mailto:payhemburypc@googlemail.com)).

### AGENDA

1. Apologies for absence.
2. Declarations of interest - to declare any personal or prejudicial interest in items on the agenda and their nature.
3. Agree minutes of previous meeting.
4. Matters arising from the previous minutes since the meeting on 13<sup>th</sup> May 2020.
5. Review actions from previous meeting (Appendix C).
6. Receive reports, if available, from 1) District Councillor, 2) County Councillor, 3) Police.
7. Public session – parishioners are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.
8. Parish Council Administration:
  - a. To adopt updated Code of Conduct.
  - b. To adopt updated Standing Orders.
  - c. To adopt updated Financial Regulations.
  - d. To discuss Parish Council casual vacancy.
9. Finance / budgeting / precept (statement of current financial position in Appendix A):
  - a. To receive the Internal Auditor's Report and to approve the Annual Audit section 1 & section 2.
  - b. To review and approve the schedule of payments within Appendix A.
  - c. To approve the setting up of a direct debit to pay the ICO registration fee for compliance with GDPR regulations.
10. Planning (list of current & recent planning applications in Appendix B):
  - a. To review planning applications arising since the last meeting (Appendix B).
  - b. To provide an update on appeals to the Secretary of State.
11. Parish issues: Route maps, Parish Council Assets: to discuss any actions needed.
  - a. To discuss the pub's use of the village green.
  - b. To discuss the re-opening of the playground.
  - c. To discuss DCC Highways request to help with the DCC "Doing What Matters" project.
  - d. To discuss proposed road closures.
12. Parish Council Open Projects – to review progress and agree next steps.
  - a. Project 1904 – Tale Bus shelter.
  - b. Project 1905 – DADBRF tree replacement.
  - c. Project 1906 – Playing fields improvements – to consider next steps.
  - d. Project 1907 – Barrow Road speed issue – to consider speed issues in other parts of the village.
  - e. Project 1908 – Provision of allotments – to discuss pre-planning advice with regard to potential site.

Issued by Dawn Chamberlain, Parish Clerk – 1<sup>st</sup> July 2020



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20/1126/FUL	<u>Apple Tree Farm, Broadhembury</u> Creation of a dwelling house within an agricultural barn.	Site visit 17/6/20. Application supported 1/7/20 (DP)	Awaiting decision
<b>Previous planning applications awaiting a decision from EDDC</b>			
19/1152/COU	<u>Milton Yard, Payhembury</u> Use of land for the siting of a residential mobile home to be used as an agricultural worker's dwelling for a temporary period of three years in association with a proposed goat rearing enterprise and use of adjacent land as garden and for parking.	Site visit 8/7/19. Application supported 10/7/19 (DP)	Awaiting decision
20/0199/FUL	<u>Cheriton Farm</u> Proposed conversion of redundant farm buildings to four residential dwellings; demolition of attached and adjacent buildings; and associated works.	Site visit & meeting with residents 22/2/20. Objections submitted 26/2/20 (DP)	Awaiting decision
<b>Planning applications with recent EDDC decisions</b>			
20/0303/FUL	<u>Little Barn, Colestocks</u> Conversion and extension of barn to create a dwelling, construction of outbuilding and provision of drainage infrastructure.	Site visit 6/3/20. Application supported 23/3/20 (Mtg 11/3/20). Amended plans supported 28/5/20 (DP)	Approved with conditions (18/06/20)
20/0418/FUL	<u>Blue Anchor, Payhembury</u> Conversion of existing outbuilding and raising of roof to provide ancillary accommodation and replacement of septic tank with sewerage treatment plant.	No objections 7/5/20 (Mtg 6/5/20)	Approved with conditions (24/06/20)
20/0689/FUL	<u>Spring Willow, Payhembury</u> Construction of wooden garage/workshop.	No objections 7/5/20 (Mtg 6/5/20)	Approved with conditions (19/05/20)

**Appendix C – Actions to be reviewed from minutes of meeting on 13<sup>th</sup> May 2020**

Actions to be reviewed under agenda item 5

- 6a. Poor broadband issues in some parts of the Parish – only 2 reports received by the Clerk in response to the Parish Paper article. **Clerk to follow up with the individuals concerned. Ongoing.**
- 6b. Blocked drains at Haskins Cross have been reported. They are being cleared by Paul Thomas who lives nearby .... This should be responsibility of DCC Highways. **Clerk to follow up. Ongoing.**
- 10c. The Parish Council discussed how planning applications are communicated to parishioners. Currently the Parish Council website and noticeboard are the main places with the Parish Paper if timings allow. The Payhembury Parish facebook page is a less reliable method. Alternatives such as a Whatsapp group, an email list and a newsletter through the letterbox were suggested. **Clerk to investigate methods.**
- 11b. Cllr Chamberlain shared a draft updated Assets Register aimed at helping with identifying and valuing assets. **Cllr Chamberlain to send to other Councillors for their input.**

Actions complete – no review necessary - none

Actions covered elsewhere on agenda

- 11d. Project 1906 – Playing fields improvements: .... **Cllr Chamberlain to report on what low-level remedial work is needed. Clerk to chase Savills about the lease.**
- 11e. Project 1907 – Barrow Road speed issue: ... **Clerk to liaise with Broadhembury Parish Council. Clerk to raise the issue with the County Councillor (C/Cllr Chubb).**