

PAYHEMBURY PARISH COUNCIL

Notice of the Parish Council Meeting to be held in the Parish Hall on Wednesday 10th July 2019 at 7.30pm

AGENDA

1. Apologies for absence.
2. Declarations of interest - to declare any personal or prejudicial interest in items on the agenda and their nature.
3. Agree minutes of previous meeting.
4. Matters arising since the meeting on 8th May 2019.
5. Review actions from previous meeting:
 - a. Actions covered by other items on the agenda – items 14a-k
 - b. Actions completed – items 9b, 12a, 12b, 12e, 12f, 15b, 18
 - c. Actions to be reviewed - items 9a, 11a, 11b, 11c, 12d, 15a, 15c, 15d, 17, 19
6. Public session – parishioners are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.
7. Receive reports, if available, from 1) District Councillor, 2) County Councillor, 3) Police.
8. Finance / budgeting / Precept (statement of current financial position in Appendix A):
 - a. To review and approve the schedule of payments within Appendix A.
9. Planning (list of current & recent planning applications in Appendix B):
 - a. To review minor and xx/xxx/PDQ planning applications arising since the last meeting – 9 applications.
 - b. To consider major planning applications arising since the last meeting - none
10. Parish Council Open Projects – to review progress and agree next steps (summary table of status in Appendix C)
 - a. Project 1701 – line painting: to discuss whether to close project.
 - b. Project 1708 – Payhembury sign (flowers).
 - c. Project 1709 – valuing assets.
 - d. Project 1710 – Parish Hall Internet (Transparency code grant).
 - e. Project 1713 – Policies.
 - f. Project 1714 – Play equipment: to receive initial report on options and ideas from Cllr Leach and Cllr Eaton.
 - g. Project 1802 – Colestocks-Payhembury footpath: to receive update on S106 retrospective funding application.
 - h. Project 1901 – dog poo bin on new footpath: to receive update on payment for dog poo bin.
 - i. Project 1902 – Safety mirror on A373.
 - j. Project 1903 – War Memorial additional name.
 - k. Project 1904 – Tale Bus shelter.
 - l. Project 1905 – DADBRF tree replacement.
11. Parish issues: Route maps, Parish Council Assets: discuss any actions needed.
 - a. To adopt updated Standing Orders (version 1.1).
12. Barrow Road speed limit:
 - a. To discuss options for the possible reduction of the speed limit or traffic calming measures on Barrow Road.
13. Advertising of public consultation events:
 - a. To discuss ways of advertising such events to more efficiently.
14. Broadband update:
 - a. To receive update on progress with Voneus.

Issued by Dawn Chamberlain, Parish Clerk – 3rd July 2019

Appendix A – statement of current financial position incorporating schedule of payments

	Date	CQ/BACS	Payee (reason)	Total (inc VAT)	Balance
Opening balance	2.5.19				11547.44
Receipts					11547.44
Expenses	24.5.19	704	Parish Hall Rent for Council meetings	-72.00	11475.44
	25.5.19	705	Community Heartbeat Emergency Phone cost	-52.00	11423.44
	25.5.19	706	Community Heartbeat Emergency telephone system	-100.00	11323.44
	25.5.19	707	BHIB (Insurance 2019-20)	-372.19	10951.25

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	25.5.19	708	Smith of Derby (Church clock service)	-344.40	10606.85
	25.5.19	709	Clerks Salary (April)	-199.20	10407.65
	1.6.19	710	Clerks Salary (May)	-199.20	10208.45
	12.6.19	711	Community Heartbeat Defibrillator new pads	-87.00	10121.45
	12.6.19	712	Clerks expenses	-14.37	10107.08
	24.6.19	713	Parish Hall rent for Defibrillator training	-15.00	10092.08
	25.6.19	714	Fine memorials 1st payment for additional name	-77.28	10014.80
	1.7.19	715	Clerks Salary (June)	-199.20	9815.60
Balance	3.7.19				9815.60
Upcoming expenses	July		EDDC (dog bin installation) - Project 1901	-179.00	9636.60
	July		EDDC (dog bin emptying *2)	-173.00	9463.60
	1.8.19		Clerks Salary (July)	-199.20	9264.40
	1.9.19		Clerks Salary (August)	-199.20	9065.20
Funds expected			Precept due start of September	3295.00	12360.20
			HMRC VAT to be reclaimed (1.4.19-30.6.19)	99.66	12459.86
Funds allocated			Clerk's salary	-1394.40	11065.46
			Administration	-115.85	10949.61
			Running costs	-2618.93	8330.68
Project 1701			Line painting	-1000.00	7330.68
Project 1708			Payhembury sign - flowers	-50.00	7280.68
Project 1710			Parish Hall Internet (Transparency Code)	-600.00	6680.68
Project 1713			Policies	-45.00	6635.68
Project 1902			A373 mirror	-50.00	6585.68
Project 1903			War memorial - additional name	-65.60	6520.08
Project 1904			Tale Bus Shelter	-2000.00	4520.08
Contingency			Contingency (10% for projects)	-381.06	4139.02
Closing balance					4139.02

Appendix B – Planning Applications awaiting decision (or recently decided)

App number	Minor / Major	Property	Details	EDDC Decision
17/2574/FUL	Major	Tuck Mill	Retention of cricket clubhouse, including sale of alcohol and toilet block/equipment store and change of use of field to allow playing of cricket from April to September (Parish Council – application supported)	Approved – retrospective with conditions
18/2620/FUL	Minor	Wren Cottage, Payhembury	Variations to windows, floor levels and internal walls (no objections from Parish Council)	Approved with conditions
18/2668/FUL*	Minor	Tarrants Farm, Payhembury	Construction of permanent agricultural worker's dwelling *April 2019 amended plans (no objections from Parish Council)	Approved with conditions
19/0925/PDQB	Minor	Tale Head Cottage, Payhembury	Prior Approval for proposed change of use of agricultural building to form 5no. dwellings (Use Class C3) and associated operational development	Awaiting decision
19/0945/LBC	Minor	Lower Milton, Payhembury	Install new window at first floor on west elevation. Amendments to approved application 18/1449/LBC (convert barn to dwelling) : revision of W1, W3, W4, W5 and D1 on east elevation and amend rooflights from Lumen to The Rooflight Company. (no objections from Parish Council)	Awaiting decision
19/1053/FUL	Minor	Gooselands (Barn B), Tarrants Farm	Conversion and extension of Barn B to form 1no. dwelling, change of use of agricultural land to garden and provision	Awaiting decision

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		Cottage, Payhembury	of parking and bin storage areas and package treatment plant (no objections from Parish Council)	
19/1119/FUL	Minor	Monkton Park Farm, Payhembury	Removal of two barns, renovation and extension of existing C20 building to create a dwelling and alterations to the access (supported by Parish Council)	Awaiting decision
19/1152/COU	Minor	Milton Yard, Payhembury	Use of land for the siting of a residential mobile home to be used as an agricultural worker's dwelling for a temporary period of three years in association with a proposed goat rearing enterprise and use of adjacent land as garden and for parking (site visit planned)	Awaiting decision
19/1168/DEM	Minor	Land at Higher Leyhill Farm, Broadhembury	Demolition of agricultural timber frame pole barn. (no objections from Parish Council)	Decided – prior approval not required
19/1199/PDQ	Minor	Higher Leyhill Farm, Broadhembury	Prior approval for proposed change of use of agricultural building to form 1 no dwelling (Use Class C3) and associated operational development under Class Q (a) and (b) (no objections from Parish Council)	Awaiting decision
19/1210/FUL	Minor	Tuck Mill Farm, Payhembury	Alteration and extension to existing barn/s to achieve double garage, laundry, home office, workshop and tractor shed; conversion of existing agricultural building to studio and proposed garages; removal of timber portal barn.	Awaiting decision
19/1211/LBC	Minor	Tuck Mill Farm, Payhembury	Alteration and extension to existing barn/s to achieve double garage, laundry, home office, workshop and tractor shed; conversion of existing agricultural building to studio and proposed garages; removal of timber portal barn. (no objections from Parish Council)	Awaiting decision

Appendix C – Summary status of Parish Council current projects

Project		Start	Original Finish	Revised Finish	Funds	Spent	Remaining	Comments
1701	Line painting				1000.00	0	1000	DDC not supporting
1708	Payhembury sign - flowers				50.00	0	50	
1709	Valuing Assets				0.00	0	0	
1719	Parish Hall Internet (Transparency Code)				600.00	0	600	
1713	Policies				45.00	0	45	
1714	Play Equipment				198.62	383.57	-184.95	Awaiting funding (S106)
1802	Colestocks - Payhembury footpath	Jul 18		Dec 18	7025.00	8068.07	-1043.07	S106 funding (retrospective application)
1901	Dog bin on new footpath	Dec 18	Jan 19	Feb 19	179.00	0	179	Installed 14/2/19; awaiting invoice
1902	A373 mirror				50.00	0	50	
1903	War memorial - additional name	Jan 19	Oct 19		130.00	64.40	65.60	Awaiting date for work to be done
1904	Tale Bus Shelter				2000.00	0	2000	Ownership of land?
1905	DADBRF tree replacement	May 19			0	0	0	First suggestions received.

* Funds include PPC budget, grants and donations.

**Negative amounts remaining = overspend.

The next meeting of Payhembury Parish Council will take place on Wednesday 11th September 2019 at 7.30pm in the Parish Hall