

## NP committee meeting (4<sup>th</sup> June 2016)

Attending: Keith Williams (KW), Tim Cox (TC), Iestyn John (IJ), John Horrocks (JH)

### **Actions from the last meeting**

Action 1: KW to ask clerk to follow up with Tim Spurway which statutory bodies needed to be contacted and whether there was a template for doing this. – *Done. Whilst response provided useful links to census information, it did not provide the list required. IJ to follow up (see below)*

Action 2: KW to ask clerk to apply for 2K grant from EDDC. – *Done.*

Action 3: KW to investigate process for applying for Locality grant and prepare year 1 budget. – *Ongoing*

Action 4: KW, TC and other councillors to post slips through doors. – *Done.*

Action 5: KW and IJ to man NP stand at the fair (TC and JH already involved with other stands). – *Done.*

Action 6: KW to organise next meeting after the fair. – *Done.*

### **Notes from this meeting**

Community fair proved successful with circa 40 people engaging with the NP stand. IJ collated the responses from the fair and grouped them into logical categories (Transport, Community facilities, Services, Housing). All the categorised responses are in the NP Dropbox folder. It was agreed that as a starting point, these should form the scope of the NP.

In order to prepare an application for the 9K grant from Locality, we require a budget, with quotes, showing how it will be spent. Hence the next step is to approach NP consultancies to see what they can offer in terms of putting together a questionnaire, analysis of results and writing of the NP. Agreed to approach two consultants – the one who Broadhembury worked with (Catalyst) and one which approached us (Widdecombe and Latham).

**Action 1: KW to send IJ contact details of the two consultants.**

**Action 2: IJ to approach the two consultancies with the aim of setting up a meeting with them to see what they can offer.**

**Action 3 (ongoing from last meeting): KW to investigate process for applying for Locality grant.**

In parallel to the above, progress could be made with contacting statutory bodies. Whilst the response from Tim Spurway was useful, it did not provide the requested list of organisations to contact.

**Action 4: IJ to follow up with Tim Spurway regarding list of statutory bodies to contact.**

**Action 5: IJ to organise next meeting, with (or following discussion with) the consultants.**