

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 2020” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Payhembury Parish Council**

County area (local councils and parish meetings only): **East Devon District Council**

Financial year ending 31 March 2020

Prepared by (Name and Role): **Dawn Chamberlain, Clerk and Responsible Financial Officer**

Date: **19/06/2020**

		£	£
Balance per bank statements as at 31/3/20:			
Current Account	account 1	1.00	
Linked Savings Account	account 2	16,282.93	
			16,283.93
Petty cash float (if applicable)	n/a		-
Less: any un-presented cheques as at 31/3/20 (enter these as negative numbers)	none		-
Add: any un-banked cash as at 31/3/20	none		-
Net balances as at 31/3/20 (Box 8)			<u>16,283.93</u>